

MINUTES: Yahara WINs Executive Committee meeting:

DATE: 12/19/2023

TIME: (approx. 2:51)

LOCATION: Virtual meeting

SUBMITTED BY: Greg Fries - Secretary

Executive Committee:

- X Martin Griffin, President, MMSD
- X Greg Fries, Secretary, City of Madison
- X Jeff Rau, Treasurer, Village of Oregon
- X Tom Wilson, Towns and Villages Association
- X Judd Blau, Village of Deforest, Vice President
- X Kyle Minks, Dane County Representative
- X Laura Hicklin, Dane County Representative
- X John Reimer, Dane County Representative
- Jeff Endres, Yahara Pride Farms Representative
- Bob Uphoff, Yahara Pride Farms Representative
- James Tye, Clean Lakes Alliance Representative
- X Mike Gilbertson, MMSD
- Kathy Lake, MMSD
- X Emily Jones, MMSD
- Andrew Behm - DOA
- X Amy Piaget, Dane County Representative
- X Paul Dearlove, Clean Lakes Alliance Representative
- X Jon Lindert, Strand
- Richard Weihert
- Becca Dymzarov, Rock River Coalition
- James Rhinerson
- Phil Gaebler, City of Madison Engineering
- Christopher Murphy
- X Lauren Striegl, Village of Oregon

1. Opening

- a. Call to Order – Griffin called the meeting to order at 2:51 PM
- b. Welcomed guests and visitors

2. Review and acceptance of October 17, 2023 meeting minutes

Motion – by Wilson

Second – by Blau

Voice Vote – Unanimous Approval

3. Other Business Items:

- a) Informational Item – Update on Yahara Pride Farms (YPF) Cost Share Program

Griffin reported that YPF continue to have a very successful program. In

response to that, the Executive Committee increased the budget for the 2024 agreement with YPF. In discussions with YPF, they noted that the program and the interest in participation by members, continues to expand. Sign up for programs are anticipated to exceed what WINS has included in the 2024 budget and YPF may come back to the Executive Committee with a request to expand funding and amend the funding agreement later in 2024.

As part of these discussions with YPF, Griffin has informed them that they may at some point need to work on creating a limiting factor on expansion within a given budget cycle. Potentially this could include requirements for: 1) fixed dates for information submission, 2) required information, 3) format of that information.

Further, Griffin noted and the Executive Committee agreed that generally this is a good problem to have. When WINS was conceived, it was anticipated that the further we proceeded in time, the more difficult partners would be to find. It is encouraging then that YPF has the opposite problem in that their voluntary program is expanding faster than the resources to fund it.

Laura Hicklin – informed the group that Dane County has offered to work with YPF to assist with them with documentation of their reduction efforts.

Finally, Griffin noted that while WINS has not used any of its cash reserves to fund projects, it is possible to do so and in fact doing so was anticipated during the creation of this group. Should it become necessary to utilize the cash reserve for sustainable TP reductions via YPF that is not inconsistent with the intermunicipal agreement.

b) Decision Item – Approval of 2024 YPF agreement

Griffin reported – that some clarifying changes were made compared to past agreements – to detail specifically the money goes, and what exactly it is to be used for along with specific reporting timelines. This brings this agreement more in-line with other agreements that we use.

Motion to accept agreement and authorization to allow signature and execution of said agreement.

Motion – by Wilson

Second – by Blau

Voice Vote – Unanimous Approval

c) Cost Model update – Griffin reported that the RFP to update the cost model has been advertised. Recall that the cost model was created internally by MMSD and Dane County staff about a decade ago to estimate costs associated with TP reductions over the length of the intermunicipal agreement. These costs would then be used to generate the annual fees for YAHARA WINS participants. Griffin recommended we provide the RFP info to anyone that might be interested in bidding on this work, noting that bids are due Jan 15th, 2024.

4. Future Agenda Items - none noted.

5. Motion to adjourn made by Wilson, Second by Fries, Unanimous Approval.